

Lytchett Matravers Neighbourhood Plan

Minutes of 15/10/15 meeting

Apologies: Ken Morgan, Beverly Barker, Jim Cunningham, Alf Bush, Mark Gracey, Liz Dunlop

Present: David Bevan (DB), Liz Wilson (LW), Dave Wilson (DW), Peter Webb (PW), Keith Norris (KN)

After discussion the following actions to be taken were agreed:

Grant of £5k has been received from PDC and **PW** was thanked for his work in obtaining it

Basic Conditions Statement - All present agreed that this must be provided by a specialist- **DB** will assess the work required and submit his commercial quote to the Group. **DB** was also asked to include in the quote the work for the role of the **Support Officer** mentioned in the PDC Service Level Agreement. Essentially this is an administrative co-ordinating role which all present also saw as a specialist one.

Consultation Statement - **PW** with **John Taylor** and **Beverly Barker** will finalise this for agreement by all (but probably not by the date of the next meeting)

School Questionnaire to be finalised by **Alf Bush** by adding comments received to the Appendix he has proposed, using the master of comments recirculated by **DW**

Completed **Village Questionnaire** to be recirculated by **DW**

First Consultation Report and Feedback drafted by **DB** was reviewed - in view of comments received all present agreed that the Group as

a whole needs to clarify what is meant by the relocation of sports activities - is it that the overflow of activity goes to the land at the school and that the focus thereby gradually changes over time, thus allowing a change of emphasis for the Rec? This apart, it is unlikely that DB will finalise the report and feedback by the date of the next meeting.

DW will provide a Statement covering why this plan does not need to include coverage of habitat and environmental regulations

Rework of Hand Drawings etc. for publication will be sent to Anna Lee at PDC by **Alf Bush**

Screening Assessments from Natural England, The Environment Agency and Historic England will be sent to Anna Lee at PDC by **Alf Bush**

Past Minutes of Meetings - KN is finding this harder than he anticipated but he will send all such, from inception, to Mark Gracey for publication on the website

COMPLETION OF PLAN FOR SUBMISSION TO PDC IN EARLY DECEMBER - this means all of our work must be completed by 13/11/15

Date of Next Meeting: Thursday 29th October 7 30pm at the Rose & Crown - PLEASE ALL make every effort to attend